

## **MAHATMA GANDHI UNIVERSITY**

### **DIGITAL DOCUMENTATION**

#### **SHORT TENDER NOTICE**

Competitive tenders in sealed covers superscribing the name of work are invited from Reputed Firms for the following works so as to reach the office of the undersigned not later than 3.00 pm on 15.09.2015. Tenders will be opened on the same day at 3.15 P.M. in the presence of tenderers or their authorized representatives.

1. Professional Audio and Video recording of the following events as per the specifications below for use by the Visual Media.
  - a. September 23-27, Mammen Mappila Hall, 10 a.m. onwards  
30 minutes output in HD format of the exhibition on musical instruments and cultural programmes Music Fest in daytime using 2 cameras.
  - b. September 23-27, Mammen Mappila Hall, 5 p.m. to 9.30 p.m.  
3 HD Cameras and a Jib – of the Chief Minister’s inaugural ceremony and valedictory function( Education Minister), Launching of Naadam, inauguration of Exhibition and cultural performances.
  - c.) September 25-27, Hotel Chrysoberyl, Opposite Collectorate , Kottayam,9 am to 6.00 p.m.  
Professional Audio – Video recording of the International Seminar on Science of Music using 2 HD cameras.
  - d. HD Video output as per the requirement of the visual media to be provided on every day as per the time line fixed by the media.
  - e. Full text version of all the 5 days activation to be submitted to IUCSSM in Hard Disk.
  - f. Rate for single HD Camera as well as Jib may be quoted separately

II. Tender documents can be had from the office of the undersigned during office hours from 14.09.2015 to 15.09.2015 up to 1 p.m. EMD should be attached along with the tender in the form of FDR. Cheque and Demand Draft for EMD will not be accepted as EMD. Tender with DD/Cheque are liable to be rejected. EMD should be drawn from any nationalised or schedule bank pledged in favour of Director, IUCSSS, Mahatma Gandhi University. The undersigned reserves the right to reject any or all tenders without assigning any reason. All other conditions are same as in the State Public works Department.

M.R.UNNI  
DIRECTOR, IUCSSM

NOTE

In connection with the Exhibition on Musical instruments and seminar scheduled to be held from 23.09.2015 to 27.09.2015 at Mammen Mapilla Hall and Chrysoberyl conducted by IUCSSM, Mahatma Gandhi University, video recording and editing with HD Camera(with Jib)of the programmes may be done for telecasting on the same day. For this purpose, interested firms may be invited by means of tenders.

Short Tender Notice regarding this can be seen in the c.f.

If approved, Short Tender Notice may be published in the M.G.University website and the PRO may be directed to publish press release in the leading dailies.

For Orders.